



South Carolina Department of Labor, Licensing and Regulation
**South Carolina State Board of Registration for
Professional Engineers and Surveyors**
110 Centerview Dr. • Columbia • SC • 29210 (overnight)
P.O. Box 11597 • Columbia • SC 29211-1597 (mailing)
Phone: 803-896-4422 • Contact.ENGLS@llr.sc.gov • Fax: 803-704-6772
www.llr.sc.gov/eng

APPLICATION FOR RETIRED REGISTRATION STATUS IN SOUTH CAROLINA

Instructions:

- Complete the Certification Statement and submit this form to the mailing address above or email to contact.engls@llr.sc.gov for processing.

PERSONAL INFORMATION

Full Name: _____

Registration No.: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____
(If different than above)

Phone No.: _____ Email: _____

CERTIFICATION STATEMENT

Retired Engineer and/or Surveyor. I certify that I am not engaging or offering to engage in the practice of engineering or surveying and that my license is valid as of _____ / _____ / _____. I am requesting that the records of the South Carolina State Board of Registration for Professional Engineers and Surveyors reflect my retirement status, and that I be allowed to use the appropriate designation of “PE Retired” or “PLS Retired” in connection with my name in the State of South Carolina.

I understand that as a “retired” professional I will not be required to pay a license fee for the privilege of using this designation, but shall not hold out or suggest in any manner that I am able or authorized to offer or perform professional engineering or surveying services in South Carolina. Further, I understand that as a “retired” professional I may reactivate my license only in the manner prescribed for a registrant whose license has expired because of non-payment of renewal fees, and then only after completing continuing education requirements as prescribed by the Code of Regulations, Chapter 49, Article 6, Continuing Professional Competency.

Signature of Applicant

Date

PRIVACY NOTICE

South Carolina law requires the agency to collect personal information which is only disseminated as required by law. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on your renewal application and other documents on file may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with The South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical purposes.